

UNICEF works in some of the world’s toughest places, to reach the world’s most disadvantaged children. To save their lives. To defend their rights. To help them fulfil their potential. Across 190 countries and territories, we work for every child, everywhere, every day, to build a better world for everyone. UNICEF is the world’s largest children’s humanitarian organisation.

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| Job Title | Child Rights Education Officer  |
| Reporting To | Head of Child Rights Advocacy and Education   |
| Location | Hybrid working policy  |
| Hours | 37.5 hours a week  |
| Salary Range | €35,000  |
| Duration | Fixed-term contract (maternity cover) until June 2026  |

UNICEF Ireland’s [Child Rights Schools Programme](https://www.unicef.ie/child-rights-education/primary/crs/) is an innovative and creative initiative that aims to embed the UN Convention on the Rights of the Child (UNCRC) into the ethos and everyday practice of primary schools in Ireland. The programme envisions a school environment where children learn and grow within a rights-respecting community, grounded in the values of equality, dignity, respect, non-discrimination and participation.

We are seeking a **Child Rights Education Officer** to support the delivery and continued expansion of the programme. Reporting to the Head of Advocacy and Education, you will contribute to the growth of the initiative by supporting participating schools, engaging new schools, and developing high-quality resources and training for educators. The role also offers opportunities to collaborate with UNICEF’s international Child Rights Education (CRE) network on transnational learning and projects.

**Responsibilities**

**Programme Delivery and Coordination**

* Engage new schools and respond to expressions of interest to support the expansion of the Child Rights Schools (CRS) programme.
* Build and maintain positive relationships with educators, providing guidance and encouragement to teachers and school communities.
* Track and monitor schools’ progress through the CRS accreditation model, under the guidance of the Head of Advocacy and Education.
* Support the identification of funding opportunities and assist in the preparation of grant applications in collaboration with partners.
* Help develop and sustain relationships with key stakeholders in the education and child rights sectors.

**Supporting Educator Development**

* Deliver engaging, high-quality CPD training sessions for teachers (in person and online), with support from senior staff where needed.
* Coordinate and support the CRS Community of Practice, encouraging peer learning and shared best practices.
* Support the delivery and periodic review of the CRS online summer course for educators, helping to update content as appropriate.
* Assist in the development and promotion of Child Rights Education resources for schools and other education settings.

**Resource and Material Development**

* Contribute to the in-house development of high-quality, age-appropriate resources on child rights for use in schools.
* Engage with teachers and students to inform resource development and assess the effectiveness of learning materials.
* Support the creation and promotion of communications materials to raise awareness of the CRS programme.

**Reporting and quality assurance**

* Maintain accurate and up-to-date records of school engagement and communications.
* Collect and summarise evidence to support internal evaluation of CRS programme outcomes.
* Contribute to reporting processes including inputs for UNICEF’s Joint Strategic Plan (JSP).
* Uphold UNICEF Ireland’s safeguarding policy and participate in regular safeguarding training and updates.
* Contribute to team meetings, board updates, and UNICEF’s international Child Rights Education (CRE) network activities.

**Person Specification**

**Relevant Experience**

* Experience supporting or coordinating programmes in education, children’s rights, or a related field.
* Experience working with teachers, children or young people in formal or informal educational settings.
* Experience delivering workshops or training sessions to adult learners (desirable)
* Experience applying safeguarding practices and child protection principles in an education or youth setting (training desirable*)*

**Specific Knowledge**

* Strong understanding of the UN Convention on the Rights of the Child and the principles of child participation.
* Good understanding of the Irish primary education system and curriculum.

**Specific Skills**

* Strong verbal and written communication skills, with the ability to convey complex ideas clearly and accessibly.
* Ability to develop or adapt educational resources for both children and educators.
* Proficient in ICT tools (including Microsoft Office, SharePoint, Trello).
* Highly organised, with excellent time management and attention to detail.
* Comfortable working independently in a remote or hybrid environment.

**Disposition**

* Enthusiastic and motivated, with a strong commitment to children’s rights, equality and child-led approaches.
* Collaborative team player with a flexible and proactive approach.
* Open to feedback and committed to ongoing learning and professional development.
* Shares and demonstrates the values and principles of UNICEF and the UNCRC.

**Terms of Employment**

This is a fixed term contract until 30 June 2026. UNICEF Ireland operates a hybrid work policy, with the office based in Dublin. Travel within Ireland will be required to support school engagement and project activities.

Start date: As soon as possible.

*UNICEF Ireland is committed to adhering to the highest standards of child protection and child safeguarding. UNICEF reserves the right not to employ staff or engage volunteers or other representatives who are deemed to pose or potentially pose a risk to the protection of children, to the full extent permitted by law. Additionally, all candidates must sign UNICEF Ireland’s Child Protection Policy & Procedures before commencing employment, engaging as a volunteer, intern, consultant or representative of UNICEF Ireland.*

**To apply please submit your CV & a cover letter via email to:**

Applications will be reviewed on a rolling basis and the position will remain open until filled — early applications are strongly encouraged. To apply please email

Aibhlín O’Leary at aibhlin@unicef.ie.